

January 16, 2018 Meeting Minutes

City Operations and Organization Workgroup

Call to Order at 8:04 a.m.

Introduction of members present:

Alderman Kelly Russell (chair), Debra Borden, Josh Russin, Dana French, Gayon Sampson

Also present: Lance Duvall (City employee)

The group discussed the model of review, SOAR not SWAT because the Mayor wants to focus on identifying opportunities. Discussion of need for the workgroups to connect at some level since there will be overlap in some of the recommendations we are likely to suggest.

The group discussed the various city departments and how they currently operate along with the structure of current city government and how that relates to the City Charter. It was suggested that we, as a group, interview each director and provide an opportunity for operational leaders to explain their roles, the departments' functions and opportunities to improve.

Our mission statement should be to evaluate the current structure and operations of City government to recommend improvements at both the operational level as well as the policy level.

Leaders often spend more time on management and administration than on focusing on the future. We'd like to design a structure that allows the leadership to focus on the future.

Set up a schedule of meetings and an outline of questions to prepare the departments' representatives for our meetings with them.

Public Comment:

Lance Duvall commented on the fact that the GIS is not a department, they are under the mayor's office but there is a lack of clarity. This results in a lack of representation at important meetings. There are other functions at the City that are in similar limbo regarding whether they are part of a department with clear lines of authority that make sense operationally.

Meeting adjourned: 9:09 a.m.

Minutes prepared by Debra Borden